

# BLOCK PARTY PERMIT APPLICATION

<b>Applicant Information</b>	
<b>Name:</b>	
<b>Address:</b>	LOUISVILLE, COLORADO 80027
<b>Email Address:</b>	
<b>Cell Phone Number:</b>	
<b>Event Information</b>	
<b>Description of Event:</b>	
<b>Day &amp; Date of Event:</b>	
<b>Proposed Closure Area</b> (Please attach a map):	
<b>Proposed Closure Time</b> (including set up and breakdown):	to
<b>Estimated number of participants:</b>	
<b>Will you be having a food truck?</b> <input type="checkbox"/> <b>yes</b> <input type="checkbox"/> <b>no</b> <i>Food trucks may serve only party attendees (not the general public) and must be parked within the street closure area approved by this permit.</i>	
<b>Will live music be provided?</b> <input type="checkbox"/> <b>yes</b> <input type="checkbox"/> <b>no</b> <i>If live music is to be played in a residentially zoned area, a permit is required (\$24.00 permit fee). Please contact the City Clerk's Office (303.335.4574) for the application or download from <a href="http://www.louisvilleco.gov">www.louisvilleco.gov</a>. Please be respectful of surrounding neighbors. Louisville does respond to noise complaints and applies a "reasonable person standard" when assessing noise levels.</i>	
<b>Are any fees, charges, or other donations to be received for the event?</b> <input type="checkbox"/> <b>yes</b> <input type="checkbox"/> <b>no</b> <b>If so, how are the funds to be used?</b>	
<b>Are you requesting to use City of Louisville Barricades:</b> <input type="checkbox"/> <b>yes</b> <input type="checkbox"/> <b>no</b> <b>Barricade delivery address:</b> <i>Barricades are available on a limited basis for block parties. Barricades are delivered the last working day prior to the event and picked up the first working day after, generally Friday and Monday for weekend events. The applicant is responsible for the placement, monitoring, and maintenance of the barricades during the event, the removal of the barricades from the street following the event, and the safety of the barricades while they are in your possession.</i>	
<b>Required Attachments</b>	
<input type="checkbox"/> <b>Signed Application form</b> <input type="checkbox"/> <b>Map showing the proposed street closure</b> <input type="checkbox"/> <b>Petition form showing the approval of those affected by the closure</b>	
<p>Please return the completed application to the City Clerk's Office (749 Main Street) or by email to <a href="mailto:ClerksOffice@LouisvilleCO.gov">ClerksOffice@LouisvilleCO.gov</a>          Questions, please contact the City Clerk's Office at 303.335.4574.</p>	

**Block party date and location:** \_\_\_\_\_

**Conditions:**

- The applicant agrees to comply with all of the terms, conditions, and stipulations of this permit, all ordinances of the City, and all other applicable laws, and understands that failure to comply will result in immediate revocation of this permit. Final conditions will be sent to the applicant with the approved permit.
- The City has no liability for bodily injury or property damage arising from this event. Any liability arising from the event shall be the sole responsibility of the applicant and participants. The City's insurance does not cover the applicant. The Applicant agrees to comply with all of the terms, conditions and stipulations of this permit, all ordinances of the City, other applicable laws and understands that failure to comply will result in immediate revocation of this permit.
- Adequate crowd control, including ingress and egress control, noise control, restroom facilities, space for anticipated number of participants, clean-up, and parking are all the responsibility of the applicant.
- Events sponsors who hold an event without a permit will not be eligible for a permit again for 12 months.
- Failure to clean up from an event as required in the permit will make the applicant/sponsor ineligible for a permit for 12 months.
- The City has the discretion to limit the number of events in one area (downtown, Community Park) to mitigate the impact on residents and property owners.
- Due to the ongoing effects of COVID-19, permits may be revoked at any time if public health rules are instituted that prohibit gatherings.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

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**APPROVAL CONDITIONS**

SPECIAL TERMS/CONDITIONS/STIPULATIONS:

***This application is approved, subject to all terms, conditions, and stipulations stated above.***

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
DATE

